

**APPLICATION FOR TRANSFER OF AN  
ALCOHOL BEVERAGE PERMIT  
FROM ONE PREMISE TO ANOTHER**

Wisconsin Department of Revenue  
Excise Tax Section 6-107  
PO Box 8900  
Madison WI 53708-8900  
(608) 261-6435  
Fax (608) 261-7049

**Transfer Fee \$10  
(See instructions)**

To the Secretary of Revenue:

According to sec. 125.04(12)(a), Wis. Stats., the undersigned hereby applies for a transfer of Alcohol Beverage

Permit No. \_\_\_\_\_ .

Name of firm \_\_\_\_\_

Current business address \_\_\_\_\_  
Street Township/Village/City State Zip

New business address \_\_\_\_\_  
Street Township/Village/City State Zip

Effective date \_\_\_\_\_

New mailing address \_\_\_\_\_  
(if different than business address) Street City State Zip

Business telephone number ( ) \_\_\_\_\_

**PHYSICAL DESCRIPTION OF BUILDINGS OR PREMISES**

\_\_\_\_\_  
\_\_\_\_\_

Is any other business conducted on the same premises?  Yes  No (check one)

If yes, please describe/explain. \_\_\_\_\_  
\_\_\_\_\_

Signature	Title	Date
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*See Instructions on Reverse Side*

# INSTRUCTIONS

## WHO NEEDS TO COMPLETE THIS FORM

Anyone who holds an Alcohol Beverage Permit and wants to transfer from one premise to another within same license year.

## TRANSFER FEE

The transfer fee is \$10.00 for your first address change during a calendar year. It cannot be prorated and is not refundable. Send your completed application (Form AB-163) and make your check payable to Wisconsin Department of Revenue, Excise Tax Section 6-107, PO Box 8900, Madison WI 53708-8900.

Each additional address change during the same calendar year is subject to a new license fee. You must complete a new application instead of this form.

## ASSISTANCE AND FORMS

Information, forms, and assistance are available at our Madison office:

2135 Rimrock Road  
Madison WI 53713  
Phone: (608) 261-6435

### or write to:

Excise Tax Section 6-107  
PO Box 8900  
Madison WI 53708-8900  
FAX (608) 261-7049  
E-mail: [excise@revenue.wi.gov](mailto:excise@revenue.wi.gov)

## INTERNET ADDRESS

You can access the department's website 24 hours a day, seven days a week, at [www.revenue.wi.gov](http://www.revenue.wi.gov). From this website, you can:

- Complete electronic fill-in forms
- Download forms, schedules, instructions, and publications
- View answers to frequently asked questions
- E-mail us for assistance