

## PETITION FOR COMPROMISE APPLICATION CHECKLIST

The following documentation must be submitted with your Petition for Compromise of Taxes, form A-212, or your application may be returned as incomplete. **PLEASE SUBMIT COPIES ONLY.** We will **not** return any documents that you send us. Additional documentation may be requested.

**Verification of Income**

Pay stubs for the past three months or financial statements for the past two years if you are self employed.

**Verification of Expenses**

The last billing statement for expenses claimed on your application (*includes copies of charge card statements, bills from other creditors and personal loan statements*).

**Bank Information**

Bank statements for savings and checking accounts for the last three (3) months. (*If you are self-employed, provide bank statements for the last six (6) months. Include the last statement for any account(s) that may have been closed.*)

**Current Lease or Rental Agreements**

Include a copy of all lease agreements, including property where you are either the lessor or lessee.

**Real Property Information**

Mortgage statements and escrow statements for property you currently own, or property you sold or gifted in the last two years. Include a recent appraisal or property tax bill or other document to verify the fair market value of all property you currently own.

**Legal Documents**

Marital settlement agreement, divorce decrees, marital property settlements, trust documents, and bankruptcy documents.

**Medical Documentation**

Physician's letter and/or other documents to show any medical condition that should be considered.

**Power of Attorney**

Power of attorney, if this offer is submitted by a designated representative.

If you have questions concerning the information required, contact the department at (608) 266-7879 to speak with a Revenue Agent.