

## Municipal Financial Report (MFR) Form Training Webinar Outline

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- **Webinar Information**

- ✓ After registering, you'll receive an email on how to access the webinar
- ✓ This webinar is compatible with a PC or a MAC
- ✓ You'll need speakers to hear the presenter. You will not need a microphone.
- ✓ We'll answer questions live during the webinar
- ✓ A video playback will be available at <https://www.revenue.wi.gov/training/index.html>

- **About the MFR**

- ✓ Form description
- ✓ Due dates
- ✓ Supplement reports
- ✓ Late filings

- **Electronic filing**

- ✓ Benefits
- ✓ System requirements
- ✓ Form functionality

- **Getting started**

- ✓ Documents required to complete form
- ✓ Resources

- **Completing Form CT**

- ✓ Indebtedness
- ✓ Tax roll reconciliation
- ✓ Revenues
- ✓ Expenditures
- ✓ Fund reconciliation
- ✓ Common issues

- **Submitting the e-file form**

- ✓ Attachments
- ✓ Amending form CT