MY *tax* ACCOUNT

Training Webinar for New Users Outline

TOPICS COVERED BY THIS WEBINAR

- **Logging in to My Tax Account**
- **Two factor authentication**
- **Electronic mail delivery option**
- **Updating profile information**
- **Managing account access**
- **Updating business information**
- **Viewing Letters/Messages/Submissions**
- **Ceasing accounts**
- **Requesting an extension**
- **Filing a Sales and Use Tax Return Form ST-12**
- **Filing a Withholding Deposit Report Form WT-6**
- **Filing an Annual Reconciliation Form WT-7**
- **Submitting W-2s and 1099s**
- **and much more**

After registering, you'll receive an email on how to access the webinar. This webinar is compatible with a PC or a MAC. You will need speakers to hear the presenter and will not need a microphone. Questions will be answered live via chat during the webinar and a video playback will be available shortly after the webinar at: www.revenue.wi.gov/training