



TRIP EXTERNAL (Query Access)

User Manual

Version 1.8 dated December 3, 2007

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INTRODUCTION TO THE USER MANUAL

How To Use This Manual

Every care has been taken while designing this user manual to ensure that we do not use complicated and long sentences, thus enabling you to better understand the product. This manual is written with the assumption that you are familiar with the concepts and conventions used in Microsoft Office applications and that you have experience with some MS Office applications. The manual is thus user friendly, as it uses graphical representation for explaining various aspects of the TRIP system.

For example, it uses a mouse image to indicate that the user has to click a button or a HTML link to navigate the user to that particular topic or image. The significance/relevance of the symbols used in this manual is explained in the section [Visual Cues](#).

An example is provided for every operation throughout the manual to facilitate you in better understanding the DOR TRIP system.

Visual Cues Used In This Manual

| | |
|---|--|
|  | Indicates that you have to type information in the box provided. |
|  | Indicates that you have to click a button, image or link. |
|  | Indicates what you see when you perform an action. |
|  Tip | Provides tips for easy interaction with the product. |
|  Note | Cautions a user not to perform a particular act. |

LOGIN

TRIP External (Query Access) Login



What You Should Do

- Open a web browser session and enter the following URL in your address bar: <http://www.revenue.wi.gov/ise/trip/index.html>.



What You See

Search Revenue:

Wisconsin Department of Revenue

[Site Map](#) [Contact Us](#) [Home](#)

[Business](#) • [Individual](#) • [Government](#) • [Practitioner](#)

[E-Services](#) • [Employment](#) • [En Español](#) • [FAQs](#) • [Forms](#) • [Links](#) • [Newsroom](#) • [Publications](#) • [Reports](#) • [Training](#)

Tax Refund Interception Program (TRIP)

Wis. Stats. 71.93 and 71.935 authorize the Wisconsin Department of Revenue (DOR) to intercept taxpayer refunds, other refundable credits, and lottery prizes for certain state agency and local government debts. State agencies and local governments intending to participate in the refund interception program must enter into a written agreement with DOR. In addition, a state logon ID and password may be required to exchange data with DOR via the Internet.

- [Log on to TRIP](#)
- [County/Municipal Refund Interception Activity - December 2005 Quarter](#) (Excel format).
- [Join the electronic TRIP mailing list](#)
- [March 27th letter to users](#) **NEW**
- [WAMS \(Web Access Management System\)](#)
- [Video \(3 minutes\) on the WAMS process](#)

➤ **Newsletter**

The *Tax Refund Interception Program (TRIP) Newsletter* is published quarterly by the Department of Revenue and disbursed electronically to County and Municipal Clerks of Court. It includes general information about the TRIP program which includes updates to the system and the impact of new legislation.

2006 -- [January](#) | [April](#)

2005 -- [January](#) | [April](#) | [July](#) | [October](#)

➤ **Resources**

- [Refund Interception Guide for Counties and Municipalities](#) (Pub. 218)
- [TRIP User Manual](#)

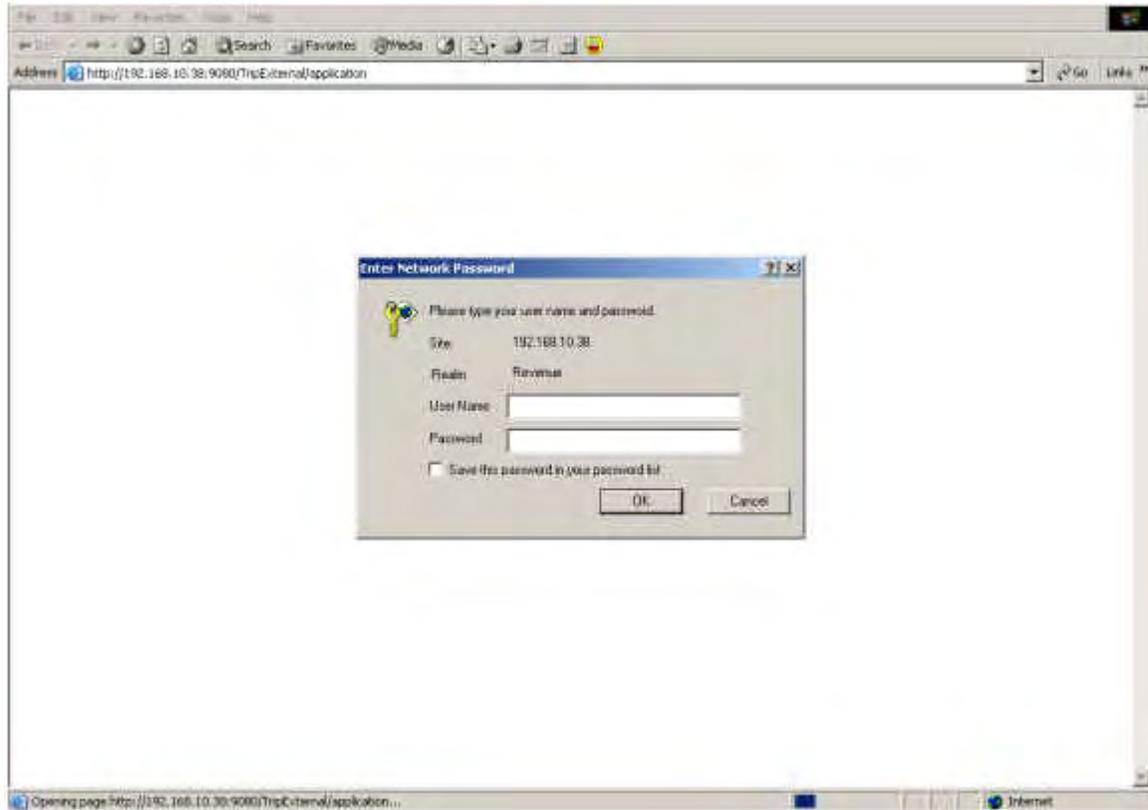
Due to changes in the **free Adobe Reader**, you may need to **upgrade** to the [current version offered](#) to accurately view/print documents. [Need Help?](#)



What You Should Do Next

- Click on the 'Log on to TRIP' hyperlink.

What You See

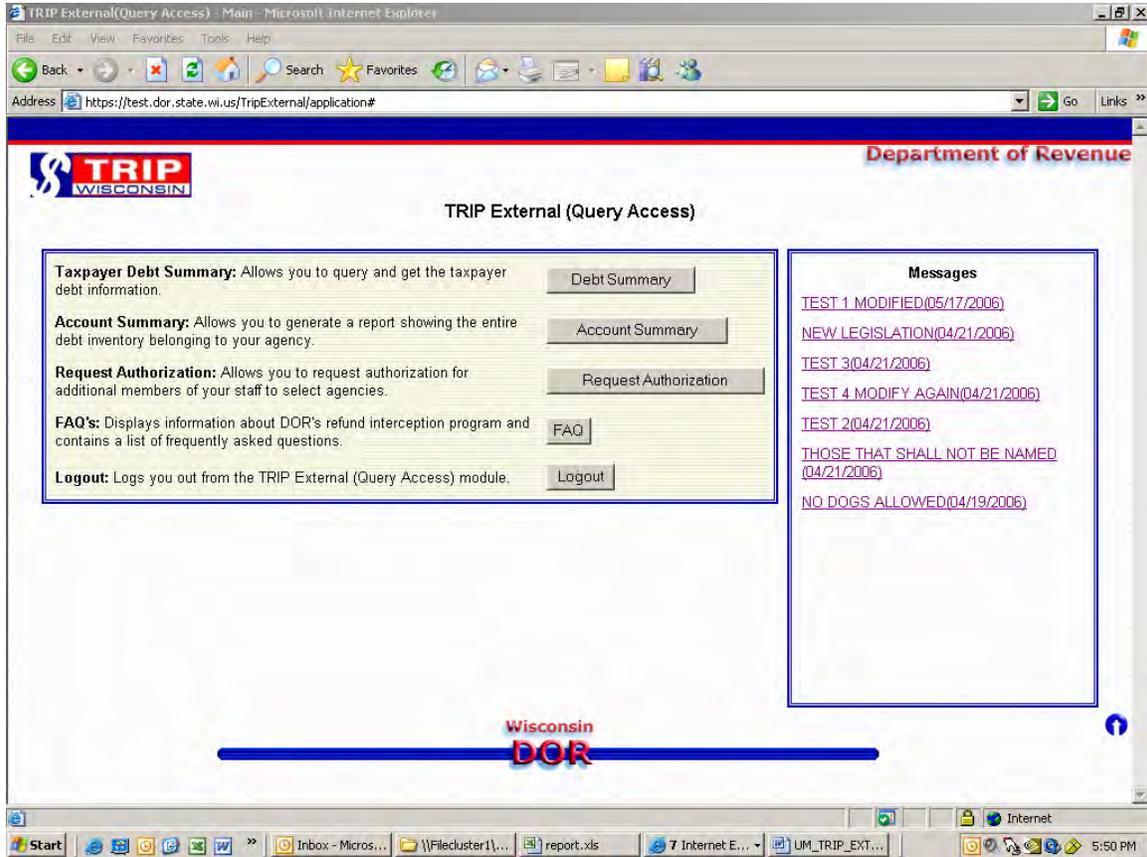


& What You Should Do Next

- Enter your **WAMS ID** in the '**User Name**' field and your **WAMS password** in the '**Password**' field to access the TRIP system and click '**OK**'.

TRIP External (Query Access) Main Menu Page

What You See



- This is the initial screen that is displayed after you successfully logon to the TRIP system as an external user with query-only access.

What You Can Do Here

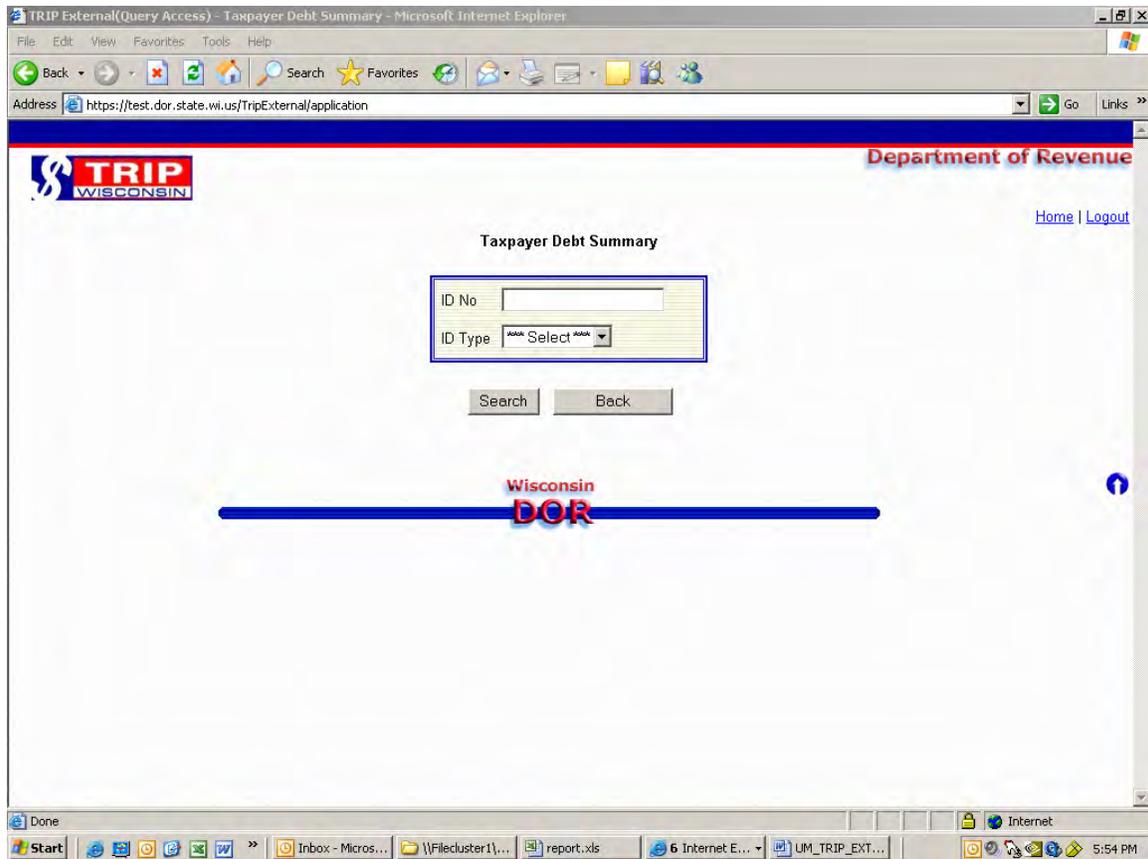
- Navigate to the Debt Summary page to query the system for information on a specific debt or debtor.
- Navigate to the Account Summary page to view or download an agency's account summary.
- Navigate to the FAQ page to get the answers to frequently asked questions related to TRIP.
- Log out from the TRIP system.

Debt Summary

What You Should Do

- Click on the **'Debt Summary'** button on the Main Menu page.

What You See



The screenshot shows a Microsoft Internet Explorer browser window displaying the 'Taxpayer Debt Summary' page. The browser's address bar shows the URL: <https://test.dor.state.wi.us/TripExternal/application>. The page features the TRIP WISCONSIN logo on the left and the Department of Revenue logo on the right. Below the logos, the title 'Taxpayer Debt Summary' is centered. The main content area contains a search form with two fields: 'ID No' (a text input field) and 'ID Type' (a dropdown menu with 'Select' as the current selection). Below the form are two buttons: 'Search' and 'Back'. At the bottom of the page, there is a blue horizontal line with the text 'Wisconsin DOR' in the center. The browser's taskbar at the bottom shows several open applications, including 'Inbox - Micro...', 'Filecluster1...', 'report.xls', 'Internet E...', and 'UM_TRIP_EXT...'. The system clock in the bottom right corner indicates the time is 5:54 PM.

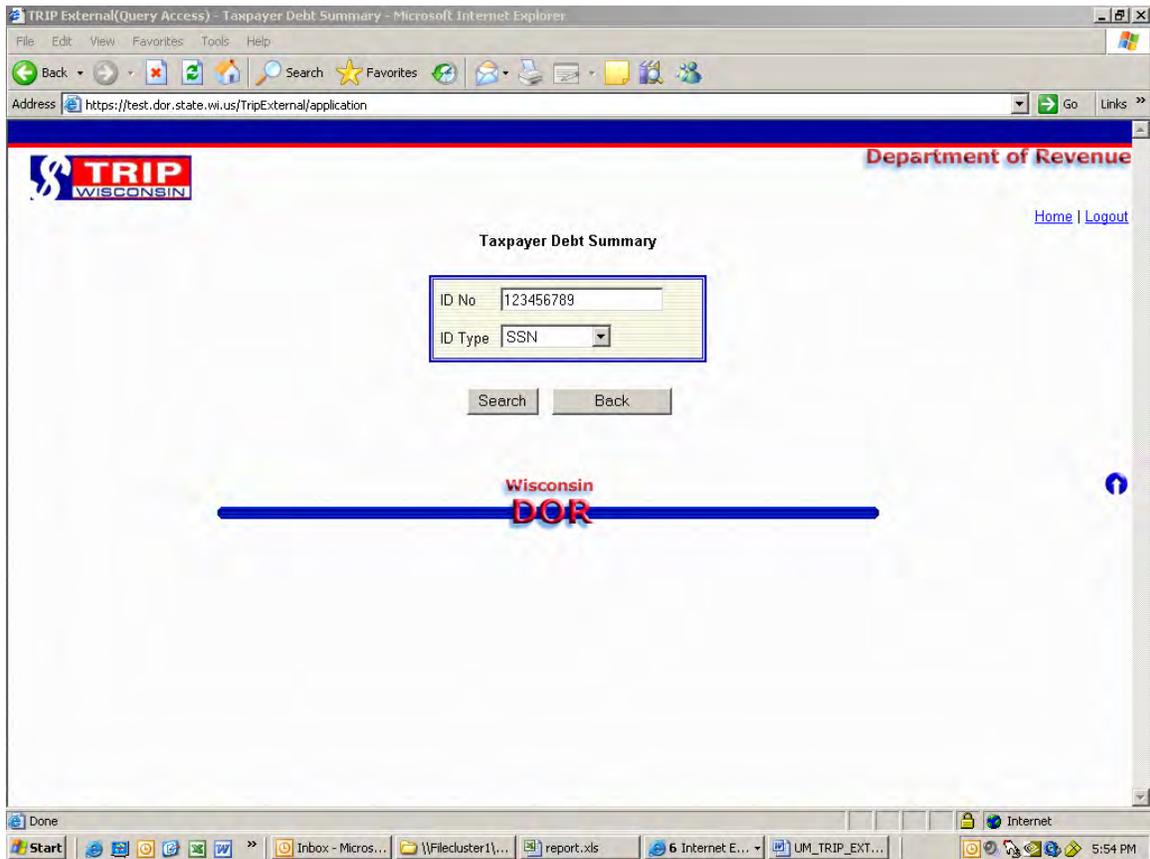
What You Can Do Here

- You can search for the debt details of a specific debtor.

& What You Should Do

- Enter an **'ID No'** and select an **'ID Type'**.

What you see



What You Should Do Next

- Click **'Search'** to bring up the debt details of the debtor.
- Click **'Back'** to return to the previous page.
- Click **'Home'** to return to the Main Menu page.
- Click **'Logout'** to log out from the TRIP system.

Tip

The **'Back'** button and the **'Home'** and **'Logout'** hyperlinks appear on most pages of the TRIP application. Their functions (as described above) are the same wherever they are found.

🔍 What you see (when you click 'Search')

The screenshot shows the TRIP Department of Revenue Taxpayer Debt Summary Report. The header includes the TRIP logo and the Department of Revenue name. The report title is "Taxpayer Debt Summary Report".

Key information displayed includes:

- SSN: 123456789
- Last Name: garriuel
- First Name: Mathew
- Suffix: west
- Middle Initial: F
- Total No. of Debts: 3
- Total Balance Due: \$111.00

A table lists the debts:

| Debt No. | Agency ID | Agency Name | Telephone | Contact Person |
|---------------------|-----------|------------------------------|--------------|----------------------|
| 002 | 455-123 | 123131 | 213-313-1313 | 31233 321,123121 1 |
| 005 | 555-555 | Department of Administration | 888-888-8888 | Mathew Jr, George J |
| 006 | 101-100 | DOA | 012-345-6789 | ANNA SDE PATTERSON M |

Navigation buttons: Start, Previous, Next, End. 1 to 3 of 3

Buttons: Activate Debt, Inactivate Debt

Check All | Uncheck All

| | Debt No. | Status | Initial Date | Initial Amount | Payments Applied | Non-Payments Applied | Balance Due | Last Posted | Last Source |
|--------------------------|---------------------|--------|--------------|----------------|------------------|----------------------|-------------|-------------|-------------|
| <input type="checkbox"/> | 002 | A | 05/03/2002 | -\$323.00 | \$455.00 | \$910.00 | \$123.00 | 01/02/2003 | B |
| <input type="checkbox"/> | 005 | F | 05/03/2002 | \$343.00 | \$0.00 | \$455.00 | -\$455.00 | 01/02/2003 | A |
| <input type="checkbox"/> | 006 | I | 05/04/2005 | \$343.00 | \$455.00 | \$1489.00 | \$444.00 | 01/04/2005 | A |

Navigation buttons: Start, Previous, Next, End. 1 to 3 of 3

Check All | Uncheck All

Buttons: Activate Debt, Inactivate Debt

Back

Wisconsin DOR

🔍 What You Should Do Next

- View a summary of all the debts certified by your agency for this particular debtor.
- Click a '**Debt No.**' hyperlink to view the details of a single debt.
- Click the '**Debt Details for all Debts**' button to view the details of all the debts for this debtor.
- Click '**Next**' to go to the next 10 debts on the list.
- Click '**End**' to go to the end of the list of debts.
- Click '**Previous**' to go to the previous 10 debts on the list.

- Click **'Start'** to go to the beginning of the list of debts.

What You See (when you click on a 'Debt No.' hyperlink)



TRIP Department of Revenue

[Home](#) | [Logout](#)

Detailed Transaction Report

SSN : 123456789
 Agency ID: 855-123 Agency Name: 123131
 Last Name: ssmuel First Name: Mathew
 Suffix: west Middle Initial: F
 Address: LAKE VIEW ST LUKE VIEW , WISCONSIN , MI 11123

| Trn. No. | Debt No. | Post Date | Payments Applied | Non-Payments Applied | Balance Due | Source |
|----------|----------|------------|------------------|----------------------|-------------|--------|
| 1 | 002 | 01/02/2005 | \$3444.00 | \$3444.00 | \$123.00 | 8 |
| 2 | 002 | 01/02/2005 | \$3444.00 | \$3444.00 | \$125.00 | 7 |
| 3 | 002 | 01/02/2005 | \$3444.00 | \$3444.00 | \$123.00 | A |

Start Previous Next End 1 to 3 of 3

Wisconsin
DCR

What You Should Do Next

- Click **'Next'** to go to the next 10 transactions.
- Click **'End'** to go to the end of the list of transactions.
- Click **'Previous'** to go to the previous 10 transactions.
- Click **'Start'** to go to the beginning of the list of transactions.

🕒 What You See (when you click on the 'Details for all Debts' button)

The screenshot shows the TRIP Wisconsin Department of Revenue interface. At the top left is the TRIP Wisconsin logo, and at the top right is the Department of Revenue logo with a 'Home | Logout' link. The main heading is 'Detailed Transaction Report'. Below this, personal information is displayed: SSN: 123456789, Last Name: samuel, First Name: Mathew, Suffix: west, Middle Initial: F. A table of transactions follows, with columns for Agency ID, Trn. No., Debt No., Post Date, Payments Applied, Non-Payments Applied, Balance Due, and Source. The table contains 9 rows of data. At the bottom of the table are navigation buttons: Start, Previous, Next, End, and a status indicator '1 to 9 of 9'. Below the table is a 'Back' button. At the bottom center is the Wisconsin DOR logo.

| Agency ID | Trn. No. | Debt No. | Post Date | Payments Applied | Non-Payments Applied | Balance Due | Source |
|-----------|----------|----------|------------|------------------|----------------------|-------------|--------|
| 101-102 | 1 | 006 | 04/05/2005 | \$3129.00 | \$3129.00 | \$444.00 | D |
| 101-102 | 2 | 006 | 01/02/2006 | \$8796.00 | \$8796.00 | \$444.00 | A |
| 555-555 | 3 | 005 | 01/02/2005 | \$3444.00 | \$3444.00 | -\$456.00 | A |
| 455-123 | 4 | 002 | 01/02/2005 | \$3444.00 | \$3444.00 | \$123.00 | A |
| 455-123 | 5 | 002 | 01/02/2005 | \$3444.00 | \$3444.00 | \$123.00 | 7 |
| 455-123 | 6 | 002 | 01/02/2005 | \$3444.00 | \$3444.00 | \$123.00 | 8 |
| 101-102 | 7 | 006 | 02/22/2004 | \$2129.00 | \$2129.00 | \$444.00 | 7 |
| 101-102 | 8 | 006 | 02/03/2004 | \$3444.00 | \$3444.00 | \$444.00 | 8 |
| 101-102 | 9 | 006 | 03/21/2001 | \$789.00 | \$789.00 | \$444.00 | A |

📞 What You Should Do Next

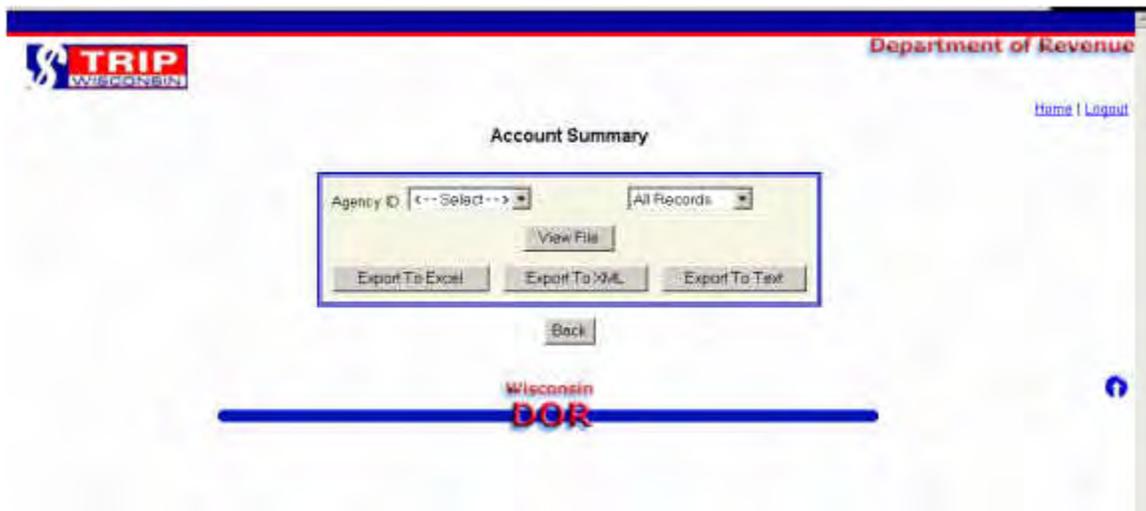
- Click **'Next'** to go to the next 10 transactions.
- Click **'End'** to go to the end of the list of transactions.
- Click **'Previous'** to go to the previous 10 transactions.
- Click **'Start'** to go to the beginning of the list of transactions.

Account Summary

What You Should Do

- Click on the **'Account Summary'** button on the Main Menu page.

What You See



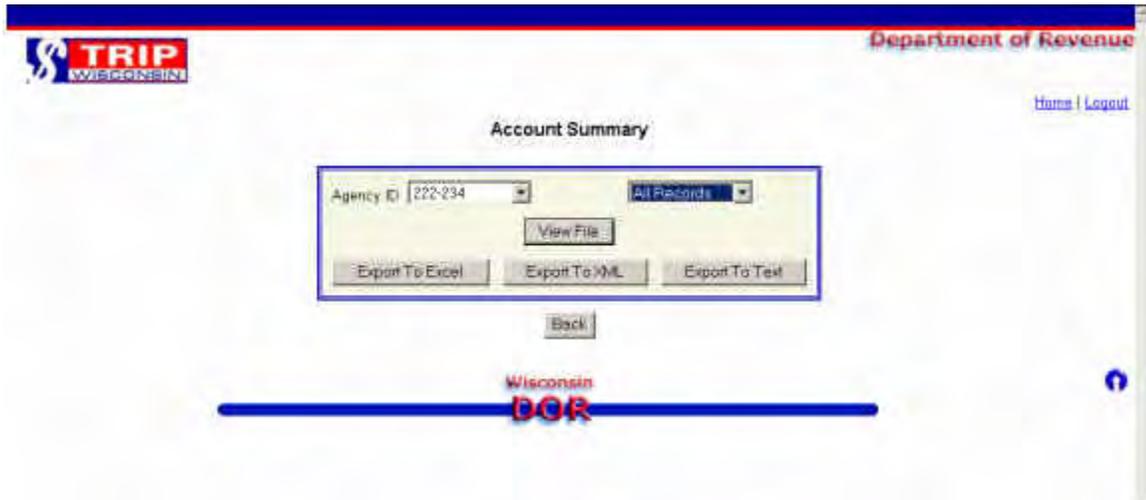
What You Can Do Here

- You can view the account summary of a particular agency.
- Export the file to Excel, XML or Text format based on your preference.

What You Should Do

- Select an **'Agency ID'** and choose either **'All Records'**, **'Balance > 0.00'**, or **'Balance = 0.00'**.

What You See



What You Should Do Next

- Click '**View File**' to generate the file in HTML format.

Tip

To convert the file to Excel, XML or Text format, click on the appropriate button after selecting an '**Agency ID**' and record type. An '**Open Save**' dialog box appears asking you to open or save the file. Choose the option you want and follow the instructions in the dialog box.

🕒 What You See (when you click on 'View File')

The screenshot shows the TRIP Department of Revenue website. At the top left is the TRIP logo (www.trip.wisconsin.gov) and at the top right is the Department of Revenue logo. Below the logos is a navigation bar with 'Home | Logout'. The main heading is 'Account Summary' and the sub-heading is 'List of Debts for Agency 222-234'. A table displays the following data:

| SSN | FEIN | IAN | Name | Address | City | State | Zip | Debt No. | Balance |
|-----------|-----------|----------------------|-------------|--------------------------|-----------|-------|-------|----------|----------|
| 123123123 | - | RWRW | DOT ORG | DUNLOP ROAD JOHNSON LAKE | MADISON | WI | 53545 | 12345 | \$456.00 |
| - | 002211250 | RWRW | Carters ORG | DUNLOP ROAD JOHNSON LAKE | MADISON | WI | 53545 | 54321 | \$456.00 |
| 123123123 | - | RWRW | DOT ORG | Mark Avenue FredSt | Madison | WI | 53545 | reut | \$456.00 |
| 902222229 | - | RWRW | DOT ORG | Mark Avenue FredSt | Madison | WI | 53545 | reut | \$456.00 |
| - | 002211250 | RWRW | Carters ORG | DUNLOP ROAD JOHNSON LAKE | MADISON | WI | 53545 | 12121 | \$456.00 |
| 123123123 | - | RWRW | DOT ORG | DUNLOP ROAD JOHNSON LAKE | MADISON | WI | 53545 | 12345 | \$456.00 |
| 123456789 | 987654321 | 123456789abcd1234567 | Green Bay | LAKE VIEW ST LUKE VIEW | WISCONSIN | WI | 54901 | 002 | \$123.00 |
| 123456789 | 987654321 | 123456789abcd1234567 | Green Bay | LAKE VIEW ST LUKE VIEW | WISCONSIN | WI | 54901 | 002 | \$123.00 |
| 123456789 | 987654321 | 123456789abcd1234567 | Green Bay | LAKE VIEW ST LUKE VIEW | WISCONSIN | WI | 54901 | 002 | \$123.00 |
| 123456789 | 987654321 | 123456789abcd1234567 | Green Bay | LAKE VIEW ST LUKE VIEW | WISCONSIN | WI | 54901 | 002 | \$123.00 |

Below the table are navigation buttons: Start, Previous, Next, End. The status bar shows '1 to 10 of 14'. At the bottom center is a 'Back' button and the Wisconsin DGR logo.

🗂️ What You Should Do Next

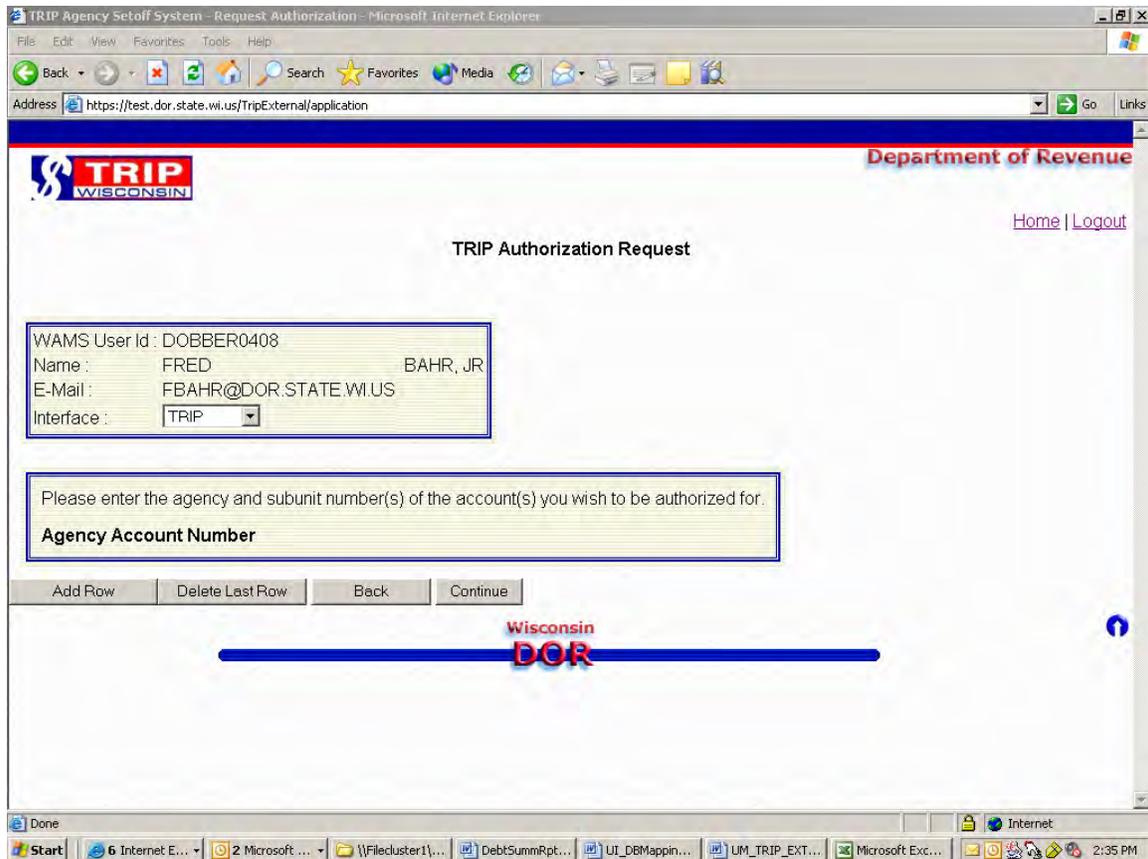
- View the records displayed.
- Click **'Next'** to go to the next 10 debts.
- Click **'End'** to go to the end of the list of debts.
- Click **'Previous'** to go to the previous 10 debts.
- Click **'Start'** to go to the beginning of the list of debts.

Request Authorization

What You Should Do

- Click on the **'Request Authorization'** button on the Main Menu page.

What You See



The screenshot shows a web browser window titled "TRIP Agency Setoff System - Request Authorization - Microsoft Internet Explorer". The address bar shows "https://test.dor.state.wi.us/TripExternal/application". The page header includes the "TRIP WISCONSIN" logo on the left and "Department of Revenue" on the right, with links for "Home" and "Logout". The main heading is "TRIP Authorization Request".

The form contains the following fields and controls:

- WAMS User Id: DOBBER0408
- Name: FRED BAHR, JR
- E-Mail: FBAHR@DOR.STATE.WI.US
- Interface: TRIP (dropdown menu)
- A text input field with the prompt: "Please enter the agency and subunit number(s) of the account(s) you wish to be authorized for."
- A label "Agency Account Number" below the text input field.
- Buttons: "Add Row", "Delete Last Row", "Back", and "Continue".

At the bottom of the page, there is a blue horizontal bar with the "Wisconsin DOR" logo in the center.

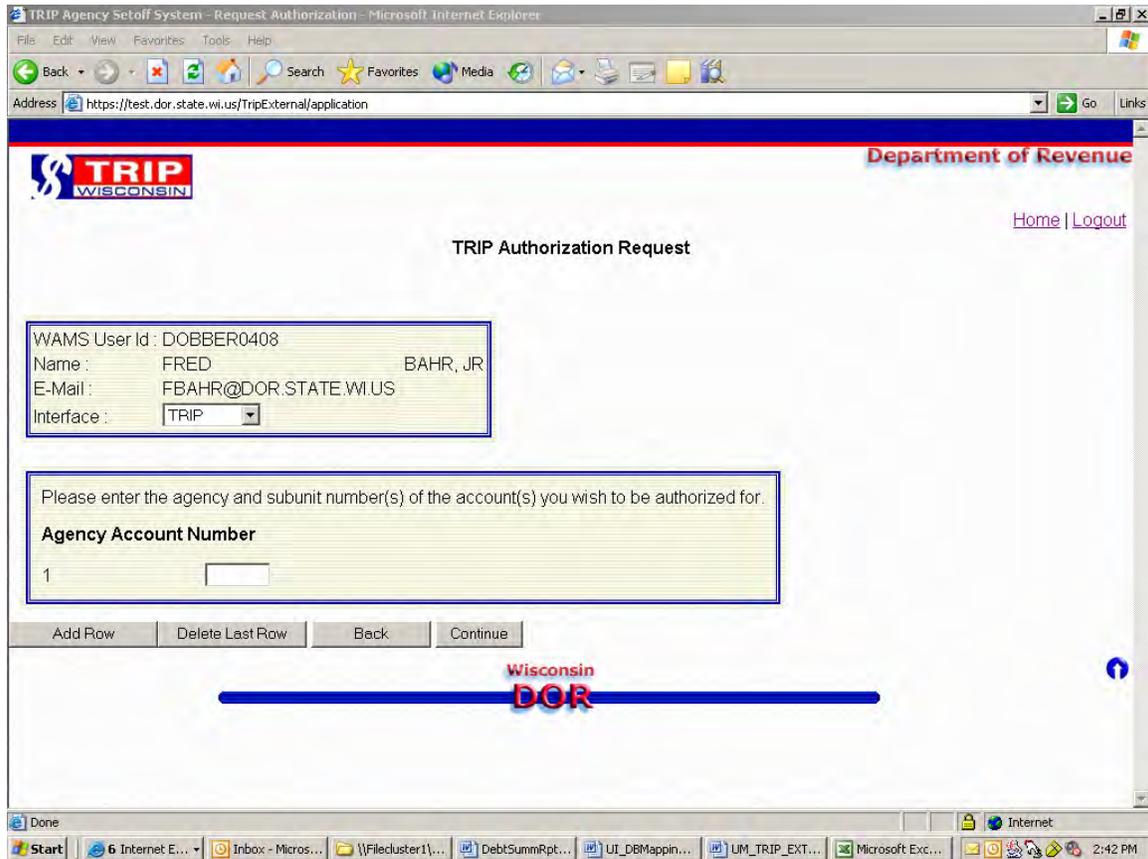
What You Can Do Here

- Request access to another agency account.

What You Should Do Next

- Select an **'Interface'** type from the drop-down menu (either TRIP, CCAP, IRS, or Mainframe) and then click **'Add Row'**.

What You See (when you click 'Add Row')



TRIP Agency Setoff System - Request Authorization - Microsoft Internet Explorer

Address: https://test.dor.state.wi.us/TripExternal/application

TRIP WISCONSIN Department of Revenue

Home | Logout

TRIP Authorization Request

WAMS User Id : DOBBER0408
Name : FRED BAHR, JR
E-Mail : FBAHR@DOR.STATE.WI.US
Interface : TRIP

Please enter the agency and subunit number(s) of the account(s) you wish to be authorized for.

| Agency Account Number |
|-----------------------|
| 1 |

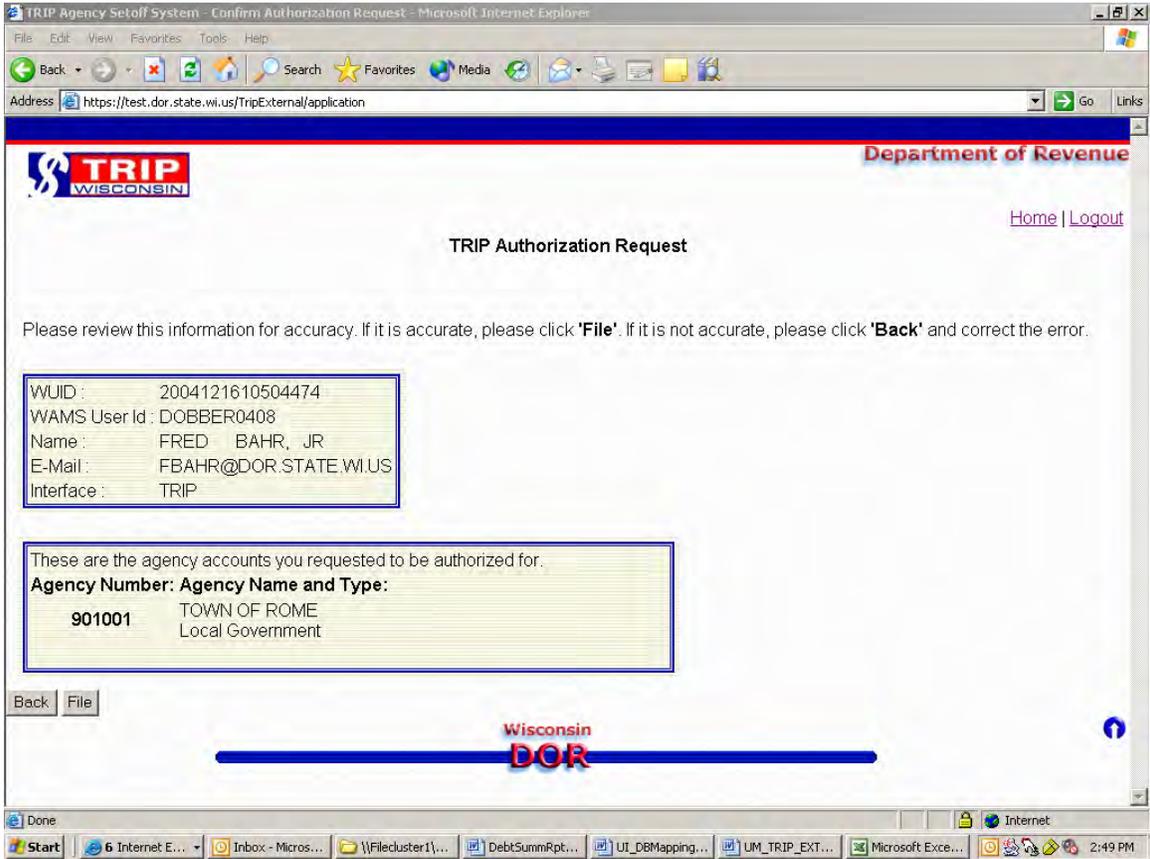
Add Row Delete Last Row Back Continue

Wisconsin DOR

What You Should Do Next

- Enter the six-digit Agency ID number of the agency to which you want access and then click **'Add Row'** (if you want to request access to another agency account) or click **'Continue'**.
- Click **'Delete Last Row'** to delete the last row that was added.

What You See (when you click 'Continue')



TRIP Agency Setoff System - Confirm Authorization Request - Microsoft Internet Explorer

Address: <https://test.dor.state.wi.us/TripExternal/application>

TRIP WISCONSIN Department of Revenue

[Home](#) | [Logout](#)

TRIP Authorization Request

Please review this information for accuracy. If it is accurate, please click **'File'**. If it is not accurate, please click **'Back'** and correct the error.

| | |
|----------------|-----------------------|
| WUID : | 2004121610504474 |
| WAMS User Id : | DOBBE0408 |
| Name : | FRED BAHR, JR |
| E-Mail : | FBAHR@DOR.STATE.WI.US |
| Interface : | TRIP |

These are the agency accounts you requested to be authorized for.

| Agency Number: | Agency Name and Type: |
|----------------|----------------------------------|
| 901001 | TOWN OF ROME Local Government |

Wisconsin
DOR

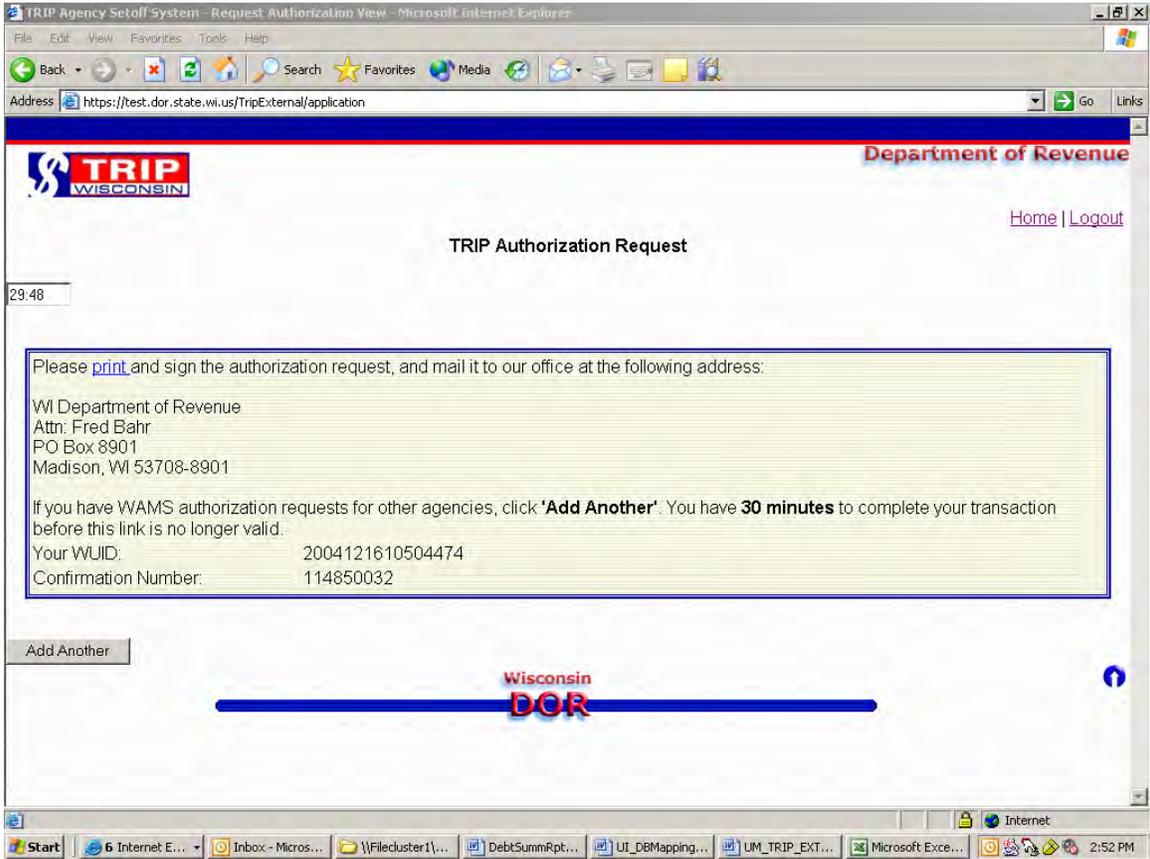
Done

Start | 6 Internet E... | Inbox - Micros... | \\Filecluster1\... | DebtSummRpt... | UI_DBMapping... | UM_TRIP_EXT... | Microsoft Exce... | 2:49 PM

What You Should Do Next

- Click **'File'** to continue this process.

What You See (when you click 'File')



TRIP Agency Setoff System - Request Authorization View - Microsoft Internet Explorer

Address <https://test.dor.state.wi.us/TripExternal/application>

TRIP WISCONSIN Department of Revenue

[Home](#) | [Logout](#)

TRIP Authorization Request

29.48

Please [print](#) and sign the authorization request, and mail it to our office at the following address:

WI Department of Revenue
Attn: Fred Bahr
PO Box 8901
Madison, WI 53708-8901

If you have WAMS authorization requests for other agencies, click '**Add Another**'. You have **30 minutes** to complete your transaction before this link is no longer valid.

Your WUID: 2004121610504474
Confirmation Number: 114850032

[Add Another](#)

Wisconsin DOR

What You Should Do Next

- Click '**Print**' to continue this process.
- Click '**Add Another**' to return to the 'TRIP Authorization Request' page and repeat this process.

What You See (when you click 'Print')

Adobe Reader - [AuthRequest]1.pdf - Linked File

File Edit View Document Table Window Help

Open Save a Copy Print Email Search Select Text 96% eBooks

Options x

Bookmarks

Signatures

Layers

Pages

| For Department Use Only | | | |
|-------------------------|------|--|--|
| Initial | Date | | |
| Processed | | | |

TRIP Authorization Request

| | | | |
|----------------------------------|------------------------|-----------------------------------|---------------|
| WUID: 2004121610504474 | Logon ID: DOBBE0408 | Confirmation Number: 114850032 | |
| Last Name: BAHR | First Name: FRED | MI: | Suffix: JR |
| E-Mail: FBAHR@DOR.STATE.WI.US | | | |
| Interface: TRIP | | | |

Agency Numbers Requested: **Agency Address:**

| | | | | |
|---------------------------|--------------------------------------|--------------|----------------|-------|
| Agency Number: 901001 | Address Line 1: 1156 ALPINE DRIVE | | | |
| Name: TOWN OF ROME | Address Line 2: | | | |
| Type: Local Government | City: NEKOOSA | State: WI | Zip5: 54457 | Zip4: |
| Agency Number: | Address Line 1: | | | |

8.5 x 11 in

1 of 1

Start 6 Internet Explorer Inbox - Microsoft... \\Filecluster1\Proj... 3 Microsoft Office... Microsoft Excel - T... Adobe Reader - [A... 2:55 PM

What You Should Do Next

- Print and sign the authorization request form and mail it to DOR at the following address:

WI Department of Revenue
Attn: Refund Interception Coordinator
PO Box 8901
Madison, WI 53708-8901

FAQ'S



What You Should Do

- Click on the 'FAQ' button on the Main Menu page.



What You See

The screenshot shows the TRIP website interface. At the top left is the TRIP logo with the URL www.wisconsin.gov. At the top right is the text 'Department of Revenue' and a 'Home | Logout' link. The main content area is titled 'Refund Interception for State Agencies & Local Governments' and contains a 'Frequently Asked Questions' section. The questions listed are:

1. What kind of debts are eligible for this program?
2. How can I obtain social security numbers for the administration of this program?
3. What appeal rights apply to this program, and how are disputed claims handled?
4. What should be done in the case of hard-earned?
5. If an individual owes money to more than one agency, what is the priority of those debts?
6. What should I do if an individual pays off all or part of their debt?
7. I just received a refund/gross check from DOR. How do I figure out how to apply this money?
8. Why did I receive a balance modification notice, but not a posting notice?
9. What do I do when a name mismatch is indicated on a balance verification record?
10. How can I tell if one of my debts was accepted or if it was rejected?

The first question is expanded to show the following text:

1. What kind of debts are eligible for this program?
Wis. Stats. 71.33, which applies to state agencies, defines a debt as "an amount owed to a state agency that has been reduced to a judgment" that exceeds \$20. Also, specific types of debts owed to the Department of Workforce Development, Department of Corrections, Department of Health and Family Services, and Department of Military Affairs are also eligible (please see the statute for these specific references). Wis. Stats. 71.935, which applies to local governments, defines a debt as "a parking citation of at least \$20 that is unpaid and for which there has been no court appearance by the date specified in the citation or, if no date is specified, that is unpaid for at least 20 days; an unpaid fine, fee, restitution or forfeiture of at least \$20, and any other debt that is at least \$20, except debt related to property taxes, if the debt has been reduced to a judgment of the municipality or county... has provided the debtor reasonable notice and an opportunity to be heard with regards to the debt." Participating state agencies and local governments are responsible for determining if their debts qualify for this program under these statutes. Only qualified debts may be certified to DOR for refund interception. The certifying agency is responsible for any appeals or legal actions contesting the interception.

2. How can I obtain social security numbers for the administration of this program?
DOR recognizes that the social security number of your debtor may not be readily available, but to ensure the integrity of the identification process, we require that the state agency or local government supply this necessary piece of information. Methods of obtaining social security numbers for your debtors include an internal check of your agency's records for that individual, researching court records pertaining to your debtor, or the purchase of the social security number from an outside vendor. DOR cannot endorse one method over any other, nor can we provide a social security number to you. We do suggest you contact other agencies using the program to find out what works best for them.



What You Should Do Next

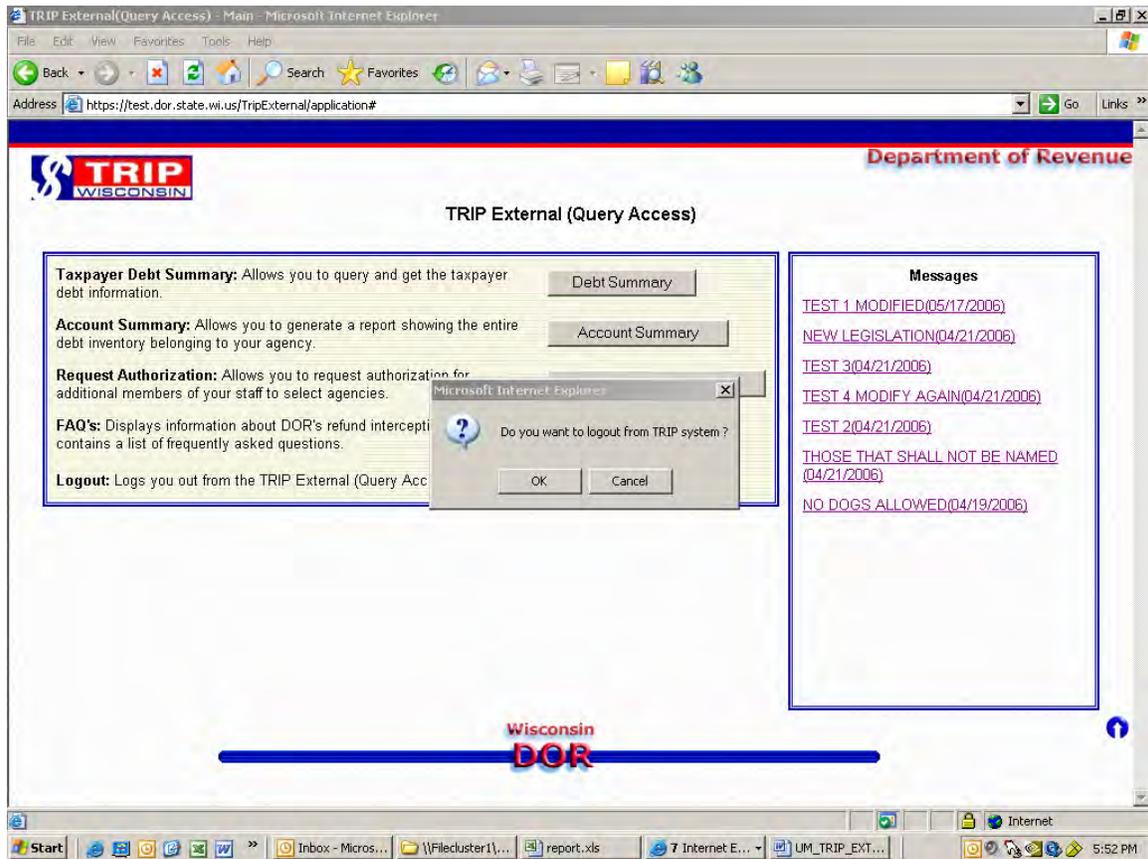
- Click on the link to a specific FAQ to go to the answer to that particular question.

Logout

What You Should Do

- Click on the '**Logout**' button on the Main Menu page.

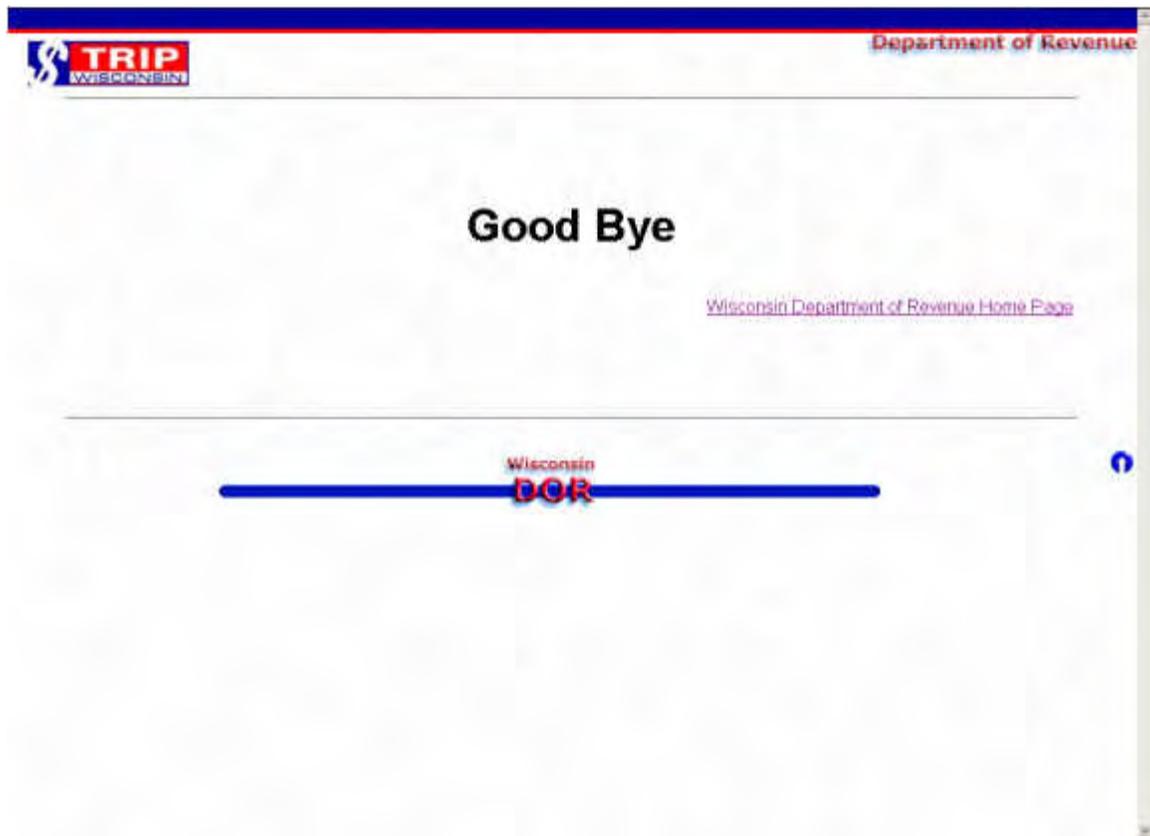
What You See



What You Should Do Next

- Click '**OK**' to log out from the TRIP system.
- Click '**Cancel**' if you choose not to exit the system at this time.

What You See



What You Should Do Next

- Click on the **'Wisconsin Department of Revenue Home Page'** hyperlink, or close your browser session.

APPENDIX

Account Summary file record layout received from DOR

This report lists all of the debts currently in our system that were certified by your agency.

| Field Name | Description | Starting Position | Length | Field Type |
|--------------------|-------------------------------|-------------------|--------|------------|
| SSN | Social Security Number | 1 | 9 | CHAR |
| FEIN | Federal Identification Number | 10 | 9 | CHAR |
| DLN | Drivers License Number | 19 | 14 | CHAR |
| IAN | Internal Agency Number | 33 | 20 | CHAR |
| Last Name | Taxpayer Last Name | 53 | 20 | CHAR |
| Last Name Suffix | Taxpayer Last Name Suffix | 73 | 5 | CHAR |
| First Name | Taxpayer First Name | 78 | 20 | CHAR |
| Middle Initial | Taxpayer Middle Initial | 98 | 1 | CHAR |
| Org Name | Organization Name | 99 | 30 | CHAR |
| Address Line 1 | Street Address | 129 | 40 | CHAR |
| City | City | 169 | 40 | CHAR |
| State | State Abbreviation | 209 | 2 | CHAR |
| Zip Code | Zip Code | 211 | 5 | CHAR |
| Zip Code Extension | Zip Code Extension | 216 | 4 | CHAR |
| Debt Number | Assigned by DOR | 220 | 5 | CHAR |
| Current Balance | Account Balance | 225 | 11 | DECIMAL |
| Status | Active Status | 236 | 1 | CHAR |

Notes
